

BROWN HILL PROGRESS ASSOCIATION GENERAL MEETING

Minutes Tuesday November 6th 2018

Meeting opening: 7:00pm

Chairperson : Jason

In Attendance; Jason Tinnetti, Brendan Stevens, Bernie Brisbane , Peter Fisher, , Sarah Greenwood-Smith, John O'Brien. Rachel Zuidland, , Brian Green, Ron Harrington, Hazen Cleary, Ian Fullerton, Liz Mason

Apologies: Ron Damen,

Previous Minutes: Read and acceptance moved Hazen second Bernie
All in favour.

Business arising from previous minutes : None

Correspondence In:

Minutes Hall Committee July meeting

Booking for pool Dec 14 Mt Clear

7 applications for Lifeguard Positions

Replies from last years lifeguards

Invoice –Faifax Lifeguard Advert

Festival Correspondance

CoB Childrens Week Survey --Festival

Inquiry as to Australia day party date 26th-Sat or 28th Monday

Toys at the Pool , ? what date. Suggested Sat Feb 9th

Ballarat Times Advertising info-\$70/week 5x2 size 21000 copies distributed

Invoice for Chlorine

Invoice for Food Act Registration Renewal --CoB

Correspondance out

Minutes from Oct Meeting

Festival Correspondance

Request for Invoice—Sponsorship Energy Breakthru, Caladonian school

Reply to Ron --affirmative if he would like to use the PA System

Acceptance moved Peter second Sarah

Treasurer's Report: Ron Damen—No report

Business arising from Correspondence and Treasurers Report:

Brendan- A lot of correspondence revolving around the Festival not listed

Ballarat Times advertising is very reasonable 20% of Courier costs and they do deliver all over town again now. May consider for future advertising.

Food Registration form for kiosk has been filled out, returned and paid

Rachel –Committee should have a Financial report each meeting. ? Does Ron have enough time anymore to keep up with his Treasurers tasks.

Ian –Could we put wages /lifeguards back on to council.

Discussion around our ownership of managing and maintaining our autonomy.

Hazen – She is happy to Volunteer to take over the Treasurer Position as long as it is up to date and preferably before the pool season start with wages etc.

Brendan moved –That the Committee accept Hazen’s offer of taking up the Treasurers position with up to date handover as long as Ron is in agreement.

Seconded Jason All in favour

Brendan will catch up with Ron tomorrow night and let him know of the offer.

Other Business:

Sarah- Newsletter update—the Newsletter Conference was beneficial to all that attended.

Main points—Positive Networking

Speakers—Good variety and topics

Benchmarking with other newsletter in Finances and Design

Good avenue for feedback and improvement suggestions

Brown Hill Newsletter won awards in 3 categories.

- Finalist in Best Layout and Design
- Won Best History Story—About the old Brown Hill Police Station.
- Won Best Story by an Under 18—Holocaust Survivor Story.

Next Edition will be at the printers next week so all info in by Monday

Still need a marketing person to push advertising. Have been approached by Harcourts Real Estate for large support and advertising space.

Discussion around having a dominant sponsor . Newsletter Committee will discuss further.

Hazen—Fire Awareness update—Fire Awareness Presentation is available for any groups who would like to further their education.

Brendan –Lifeguard recruitment report.—Jason and Brendan will be interviewing 7 applicants on Thursday Evening. From this we hope to get at least 4 or 5 to add to our crew of 4.5 we already have in place with an emphasis on getting more girls to balance the genders.

Festival overview—Big thanks to all that helped . Estimated numbers 800 -1000

Lions sold 670 sausages \$991 (cost \$300)

Jumping Castle \$421 (cost \$300)

Uniting Church sold out of pancakes by 7pm

Festival Committee will meet shortly to discuss improvements and have a debrief.

Bernie—Please cap the bolster hole or put post back in. Witnessed someone trip on the uncovered insert hole

Peter-Pool repairs update and ? Working Bee

Peter will pull the plug at 9am this Sunday. All hands on deck to sweep and scrub plus tackle Kiosk starting at 10am.

Ian—Spoke to Phil Masters, Council will repair or replace shade sail. Please leave out for pick up. Also reminded Phil we need pump and filter by last week of November.

Xmas Carols Dec 13th Thursday 5:30 to 7pm at the Reserve.

BHPA will man the BBQ. Volunteers Brendan, Ian, Peter, Rachel, John O’B, Brendan will contact Vince. Brian explained 5 people make up a good team.

Brendan will order sausages. Numbers unpredictable. Unused can go to the Pool

John O’B will present the cheque \$300 to Caladonian School at their Assembly on November 16th.

Rachel –Learn to Swim. Hub registration up and testing

On line on Nov 15

\$15 a student /week to register with season 's pass holders refunded if they turn up
2x swim teachers locked in –aim for 40 kids per day and flyers and promotion will be
around the school and kinders

Round the table

Brown Hill history manuscripts: John and Brian to meet with Margaret McKenna about
obtaining her permission to include the manuscripts on the Community Hub site.

Liz – Uniting Church needs a receipt for January '17 Learn to Swim \$2000 and Festival
\$500 to keep the auditors happy

Bernie—Suggestion chairs needed at the playground. Could we supply 2 and approach
council for 2 and offer to install if council puts down the concrete slabs . Brendan will put a
letter of enquiry to council together.

Also ask CHW for a drinking fountain /tap plus low bowl for dogs etc.

Australia Day Pool Party Monday Jan 28th.

Toys at the Pool Party Sunday Feb 10th

Brendan – A future thought for winter

? on the Uniting Church Yard Sale Day, make it a Brown Hill (the whole suburb) Garage
Sale day with maps to guide people around the streets on sale at the church and households
registered also paying to be included.

Meeting closed 9pm

Next meeting : Tuesday Dec 4th 2018—7pm

At the rear of Brown Hill Hall.

There may be some impromptu meetings called for assistance in the week before pool
opening. Thanks