

3. All Types of Applicants

Do you intend to manage the Post Office yourself or appoint a Manager?

Managed by self

Appoint a Manager **(supply details of the Manager opposite and citizenship details below)*

***Please complete if passport/citizenship interviews are undertaken at the outlet.**

Is the Manager an Australian Citizen? Yes No Certificate/Passport No.
(Attach copy of Supporting documentation)

OR

Is the Manager a Permanent Resident? Yes No
(Attach copy of permanent visa)

*Name of Manager

Private Address

Postcode

Daytime Telephone Number Mobile

Have you or the manager had previous work experience with Australia Post?

Yes No

If "Yes" provide details

Period/Year	Location	Status/Duties

4. If no previous experience, provide details of your relevant experience in the following areas:— Customer Service, Sales, Merchandising, Financial & Clerical

5. Referees

Provide details of two personal referees

Name
Private Address
Postcode
Daytime Telephone Number
Mobile

Name
Private Address
Postcode
Daytime Telephone Number
Mobile

Provide details of two business referees

Name
Private Address
Postcode
Daytime Telephone Number
Mobile

Name
Private Address
Postcode
Daytime Telephone Number
Mobile

6. Has the applicant/s (or if the Applicant is a Company or Trust, any of its Directors, or Managers) ever been declared bankrupt or been a Director or Manager of a Company which has ever been placed into liquidation?

Yes No

• If "Yes" provide full details. *(If insufficient space please attach separate sheet)*

Privacy Statement

We collect your personal information to assess your application to become a Licensee of an Australia Post Licensed Post Office. If you do not give us your personal information we will be unable to process your application. Your personal information may be disclosed to those individuals you have nominated as referees in support of your application or organisations and persons named as your former employer/s.

Where you give us the personal information of third parties you agree to tell them this and why and advise them of the contents of the Privacy Statement. Privacy Laws entitle you to request access to your personal information while we store it. We will assess all requests as required by law and tell you why if access is denied.

Declaration and Acknowledgment

I/We declare that:

- All information provided in support of this Application is true and correct;
- I/We have disclosed my/our interest in any other Licensed Post Office;
- No other person/s named in this Application has/have an interest in any other Licensed Post Office

I/We acknowledge that:

- no contractual relationship exists between Australia Post and the Applicant/s in respect of this Application;
- any statements or information given in support of this Application and later found by Australia Post to be false or misleading could result in the termination of any Licensed Post Office Agreement between Australia Post and the Applicant.

Consent

I/We consent to Australia Post exchanging my/our information with:

- persons named as Business or Personal Referees on this Application;
- person/s named as my/our previous employer/s on this Application, if applicable.

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Date / /

Signature/s