

BROWN HILL PROGRESS ASSOCIATION GENERAL MEETING
MINUTES Tuesday Oct 3rd 2017

Meeting opening:: 7pm

Chairperson : Ian Fullerton

In Attendance: Brendan Stevens, Ron Damen, Peter Fisher, Hazen Cleary, Sarah Greenwood-Smith, Ed Bawden, visitor Tania Busse

Apologies Rachel Z. Jason Tinnetti, Bernie Brisbane, John O'Brien, Ron Harrington, Rhonda Lyons

Previous Minutes: Read and acceptance moved Peter second Liz All in favor

Business arising from previous minutes :

AGM and Sep Minutes –now on the COMMUNITY HUB as will be all meeting minutes from now on approx. 1 month after meeting to allow for any adjustments.

Hazen—Hazen—Tabled the draft details of the FireAware Network SMS System. If feedback is positive it can be rolled out in November 2017. Promotion can be via clusters, FireAware website, the Hub and Newsletter. For the system to be self-funding there will be a \$5 fee for each registered phone number. A pitch is in place to get start up \$100 through community partnership group. Cost to send SMS is approx. 12 cents per SMS.

Correspondence In:

Australia Post Response

Aust Business Reg—request for details

Comm Bank Treasurers Commendation

3x Lifeguard applicants

Consumer Affairs request Annual Report.

Pool Paint dispatch notice

10 bookings for first aid day. Plovers Security.

Pool Lid repair referred to Phil Masterson

PAY Tax summary ATO

Working with Children for Sarah G.

Invoice for festival flyers.

Correspondence Out:

Stretrader application

Paint Order McLeods.

Thanks to Glen at Bakers Delight

Australia Post Letter to Catherine King and BCC /Sam Macintosh

Pool Pricelist --Newsletter

Response to lifeguard applicants

Acceptance moved Liz second Ian All in favour

Treasurer's Report: Ron Damen

A spreadsheet of the Advertisers in the newsletter is now set up

The Quickbooks set up thru our new accounting system is underway.

Outgoing \$7800 to MacLeods –Pool Paint

Income approx. \$800 for newsletter advertising.

The BHPA post box is closed so mail is being redirected to the Bakery Hill P.O.

Moved Ron second Hazen All in favor

Business arising from Correspondence and Treasurers Report:

3 x applications for Lifeguard Positions received and acknowledged. We will interview in the last week of October . Brendan will approach Kate Schultze re Manager position.

Other Business:

Festival Stuff— Sarah

Girl Guide group will have a stall set up

Flyers all printed and delivered plus posters ready

The Brown Hill Lions are cooking on their BBQ trailer and will help with set up.

Junior Cricket is on the same day but should nearly be finished by the time festival gets going.

All Permits are in place or well underway.

Media release next week plus radio chat on the week of festival

Caladonian School Art Teacher is looking after photo and artwork competition.

Sausages—Weightmans, Bread –Bakers Delight Victoria St.

Hands needed in the afternoon to get set up

Newsletter –Sarah

To the Printer next Tuesday, max 16 pages to allow easy folding.

2 page advertising sold out.

Sarah will be attending Community Newsletter/paper Conference in Traralgon on Oct 14th.

Newsletter funds will cover fuel and conference registration

Walking History Maps need some input from local residents to get accurate info in place.

Ed Bawden—There is a meeting of Hall committee tomorrow /Wed Oct 4th

Rob Block and pool painting—Brendan will contact to get a key to Rob and coordinate a start. Volunteers are needed to assist . Lets pray for dry weather. Peter's patching has had some success but a bit more to go.

Discuss re swimmers in pool during VIC SWIM program – All in favour of making a policy that no Non Participants will be allowed in the pool during either Learn to Swim and Zumba .Also the pool will close for a ½ hour after Swim Lessons finish and water will be cleared while lifeguards clean up and do all their checks before general public swimming opens again. This policy will be on display at the pool , on the Pool Facebook page and on the Pools Community Hub page.

Liz—Kiosk desperately needs a Kiosk Coordinator and more volunteers to assist over the season. We will promote our need on Facebook and the Hub

Meeting closed 9pm

Next meeting : Tuesday Nov 7th at 7pm

At the rear of Brown Hill Hall