

BROWN HILL PROGRESS ASSOCIATION GENERAL MEETING  
MINUTES Tuesday NOV 7th 2017

*Meeting opening::* 7pm following Community Engagement Meeting

Chairperson : Ian Fullerton

*In Attendance;* Brendan Stevens, Hazen Cleary, Sarah Greenwood-Smith , Rachel Z. Jason Tinnetti, Bernie Brisbane, Ron Harrington, Rhonda Lyons ,Liz Mason, Phil Knowles

*Apologies* Ron Damen, John O'Brien, Peter Fisher

*Previous Minutes:* Read and acceptance moved Liz second Hazen  
All in favor

Business arising from previous minutes :

Hazen: The Fire Alert SMS Tree has been put on hold with more discussions with council etc to come

*Correspondence In:*

Consumer Affairs Statement Lodgement OKed

Request historical or info for walking maps.: Paula from council says there is a lot more work to be done and perhaps by mid next year something will be in place

Food Handling Certificate : Paid for and arrived

Lifeguard applications x9

Festival stuff x20

*Correspondence Out:*

Annual Statement to Consumer Affairs

Contact VICSWIM re registration process: Sarah has contacted VICSWIM to get clear direction on how to register for lessons. Put in Newsletter, on the Hub and on the Facebook page. Uniting church pays for 1 week per family. Any 2<sup>nd</sup> week wanted must be paid for by the family.

Food Handling Registration

Festival stuff x20

Minutes Oct '17

Acceptance moved Rachel second Bernie

All in favor

*Treasurer's Report:* Ron D. Apology so full report next month

Oral from Brendan > \$1000 from sausage sizzle

All outstanding A/C's are paid.

Sarah—Newsletter

Newsletter Profits for last 3 issues approx. \$747

Issue 10 Most advertising sold.

Ongoing profits will be put back into Newsletter and Festival.

Business arising from Correspondence and Treasurers Report: As above

*Other Business:*

Festival Stuff— Approx 100 attendees and good feedback from all  
The new Fluro jackets made for better recognition of volunteers and made people easier to see. Big thanks to all that helped.

Suggestions for improvement :

Some minor layout change of stage and PA so everyone could hear better

Keep hiring the stage agreed to by all

? a couple more food vendors or invite more Community groups to sell different food

Get provision of power and water to the park side of the hall in the new development.

Photos are up on facebook , thanks to Nigel our professional on the night

If using photos for anything, acknowledgement on photo must be to Nigel Stevens

Sarah big Thanks for POOL VOUCHERS, VESTS and HELP at the festival

Lifeguards –Staffing update, induction Tues Nov 21<sup>st</sup>. 6pm for lifeguards. All welcome  
After interviews with Jason and Brendan and discussion with our Manager Kate we now have 8 guards on our register that will give us a good spread of experience and youth to cover the days of summer.

? Lifeguard pay fortnightly –after every 2nd Sunday –Ron has discussed and will set this in place

Pool Kiosk , change room clean up and fill pool ? This Sunday 9am start. Sweep and clean  
? paint ladders, Change room walls Kiosk fascia, Red line on raised concrete

Rachel is now go to for the Kiosk and has a key to let in deliveries etc.

An induction for kiosk people will be held on Tuesday Nov 28<sup>th</sup> at 7pm at the Kiosk All welcome including the new volunteer Vince Conroy

Ian moved that BHPA put \$235 towards new carpet in the Cricket Club Rooms following discussion at the Community Partnership meeting.

2<sup>nd</sup> Rachel All in favour

Sarah—please invite the Hall Committee to meetings to broaden involvement and to assist them in the very busy year ahead.

Ian added—agenda for our regular meeting in March 2018, get a list of pool improvements into council ASAP so the can be tackled over winter

Meeting closed 8:45pm

Next meeting : Tuesday Dec 5th

At the rear of Brown Hill Hall

